



## Razzle Bam Boom School Assembly Performance Contract

To secure your assembly date, please sign this contract and return by fax or mail as soon as possible.

Razzle Bam Boom performers will perform \_\_\_\_\_ performance(s) of the assembly entitled:

on the following date : \_\_\_\_\_

Performance(s) shall begin at : \_\_\_\_\_ Each performance length is approx. 45 min.

School : \_\_\_\_\_

School address : \_\_\_\_\_

Contact person : \_\_\_\_\_

The fee for this engagement: \$\_\_\_\_\_ to be paid by the undersigned sponsoring party.

Deposit amount now due: \$\_\_\_\_\_ Balance due in full on : date of performance

Please make check payable to **Razzle Bam Boom**. Tax ID number: 46-0477972

Mail payments to: **Razzle Bam Boom, 20707 Enadia Way, Winnetka, Ca 91306**.

Special Instructions : \_\_\_\_\_

School or presenting organization agrees to the following:

1. 50% of the total fee is due when a cancellation made by school or presenter within 24 hours of the scheduled performance.
2. Performances must be held indoors unless otherwise arranged. There is an additional charge for outdoor performances.
3. A clean, clear and swept stage or performing area is required.
4. A performing space or stage of at least 18' wide x 18' deep is required.
5. Performers need access to the stage at least 60 minutes before the performance time. Performers requires 55-minutes to load in and set up.
6. Unless otherwise arranged, performers will supply their own microphones and sound system.
7. Performers do NOT furnish the stage lights. For the best assembly for the students, the performing area should be well lit.
8. Performers require close vehicle access to the stage for loading in equipment.
9. Performers require the use of a 6 foot long table on the stage.
10. Once the show has ended, performers will require approximately 40 minutes to strike and remove props and sound equipment from the stage. Please do not schedule other activities on the stage within that time period.
11. Performers require access to drinking water and a restroom.
12. Performers require one parking spot for their vehicle.
13. Please have a school representative such as a custodian or the assembly coordinator present 60 minutes prior to the performance to direct performers to the stage lighting controls and restrooms.
14. A minimum of 15 min. Is required between performances to reset the stage and props..
15. Razzle Bam Boom reserves the right to reschedule performance due to performer illness or other extenuating circumstances. In the unlikely event of a change, the program will be moved to a mutually agreeable date.

Presenting organization (school, PTA, etc.) : \_\_\_\_\_

Signed and agreed (sponsoring org.) : \_\_\_\_\_ date : \_\_\_\_\_

Signature for Razzle Bam Boom : \_\_\_\_\_ date : \_\_\_\_\_